

## BYERS PARENT LINK HOSTED BY MEMBERSHIP TOOLKIT

The Byers Parent Link is an online app that helps parents connect with the school community. Science and Tech Parents (STP) uses the Parent Link to communicate with families. The Parent Link is available only to DSST: Byers parents and staff. On the Parent Link, you will find student listings, individual family data, and volunteer signups. You can customize which data is displayed for your family. The Byers Parent Link is powered by an app called Membership Toolkit (MTK).

To create a MTK account:

- Go to <https://byersstp.membershiptoolkit.com/>
- Click **Registration**.

**Note:** If you **already have an account** with another organization that uses MTK, you can **use the same email and password** to login. You can then proceed to the numbered steps below.

- If you do not already have a MTK account, select "**Create Account**" and fill in your name, email, and password information.
- Click "**verify my email**" and then check your email for a link to complete the process. The link expires in 2 hours. If you do not receive the email, check your spam or junk folders.
- Once you have verified your email address, **log back in and finish the registration process**.

Once your account has been created:

1. Complete the **Parent/Family and Student Information** forms.  
***IMPORTANT:** On the student information form, **select your student's 2019-20 grade**. If you have a student who will be in sixth grade at Byers in 2020-21, select "Rising 2020-21 6th Grader|5" for your student's grade.*
2. Complete the **Directory/Publish Preferences**.
3. Once these forms are complete, the DSST Byers directory coordinator (a parent volunteer) will check with the school office to verify your student's enrollment at DSST Byers for 2020-21. After your student's enrollment is verified, you will be granted access to the DSST Byers Parent Link online directory and volunteer signups.

Questions? Contact [parentlink@byersstp.com](mailto:parentlink@byersstp.com).