

DSST: Green Valley Ranch High School Closeout 2020



Dear Students & Families,

The school year is coming to a close. While we have been virtual with E-School for the last several weeks, we will begin a safe, in-person student check out process for all families.

Note: If your student has summer school, they should NOT return their laptop during the times below.

Checkout Times

Our campus will be hosting check out over the following days and times:

Date	Time	Grade	Who
Monday, June 8, 2020	8:30 - 12:00	9th-11th	Last Name A - C
Monday, June 8, 2020	12:30 - 4:00	9th-11th	Last Name D - K
Tuesday, June 9, 2020	8:30 - 12:00	9th-11th	Last Name L - R
Tuesday, June 9, 2020	12:30 - 4:00	9th-11th	Last Name S - Z

**If your student has a sibling at the Middle School, you may attend either checkout session.*

Checkout Process with Social Distancing:

In alignment with state and district health guidelines, we want to ensure this is a safe and healthy process for everyone. With that in mind, the entire check out process will be conducted in a car line, adhering to the following requirements:

- We ask all families to follow the normal traffic pattern to ensure this is as smooth as possible.
- Please expect to stay in your car for the duration of this process. There will be no access to restroom facilities.
- Family members must wear a mask when interacting with staff members. This is a requirement of Denver law.

With the support of Denver Public Schools, we will make sure these lines move as quickly as possible, but do expect some traffic and delays.

What to Bring:

In each car line, we will have stations to turn in all of their technology and other items borrowed from DSST.

All students are required to turn in all technology borrowed from DSST. This includes:

- DSST Laptops
- DSST Chargers
- DSST HotSpots (if applicable)

If you need technology for summer school, we will be in touch with you about that. In the meantime, all technology must be returned to DSST on your check out day so that we can ensure every student has technology to learn with next year. Tech loss fees will be charged to students who do not return their technology on time.

Additionally, your student may have some other items borrowed from our school. If your student has any of the following items issued by the school, it is essential that they bring and return during checkout:

- School Calculator (issued by Math teacher)
- Book (issued by teacher)
- Jersey (from Fall or Winter Sport)

We will also plan to safely hand out specific items to families as you go through the line, including items in your student's locker if they left any items.

With health and safety in mind, lost and found items will not be available during check out. We will keep these items secure and stored in the school to be available to students next year.

Fees

Given the financial challenges created by COVID-19, we know that many families may have difficulty paying fees. If you want to contribute anything toward fees, please do so via our school website or call the school to pay over the phone. Regardless of your ability to pay, we remain committed to your student's education.

Questions?

If you have any questions, please reach out to Jaylynn Thomas at jaylynn.thomas@scienceandtech.org, Dalia Trejo at dalia.trejo@scienceandtech.org, or leave a voicemail on our Front Office line at 303-524-6300.

Thank you for your support in this process and throughout E-School. We look forward to seeing you!

Signed,

Jenna Kalin (Outgoing School Director), Corrie Napier (Incoming School Director), and Jaylynn Thomas (Front Office Manager)